

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

AUDIT AND PERFORMANCE SYSTEMS COMMITTEE - TUESDAY, 20 AUGUST 2019

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Members are requested to intimate any declarations of interest</u>	The Committee resolved: There were no declarations of interest.		
1	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	The Committee resolved: There was no exempt business.		
2	<u>Minute of Previous Meeting of 28 May 2019</u>	The Committee resolved: The Committee resolved:- (i) To amend the mis-spelling of Tomlison on page 9, and otherwise (ii) Approve the minute as a true record.	Governance	Derek Jamieson, ACC
3	<u>Business Planner</u>	The Committee resolved: The Committee resolved:- To note the updated business planner.		
4	<u>Annual Report</u>	The Committee resolved: The Committee resolved :- a) to note the ACHSCP Annual Report 2018-	Strategy	Alison Macleod, ACHSCP

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		19. b) Provided feedback to the Lead Strategy and Performance Manager for inclusion in the finalised report.		
5	<u>Strategic Risk Register</u>	<p><u>The Committee resolved:</u> The Committee resolved:-</p> <ul style="list-style-type: none"> (i) Provided comment on the revised risk register, as detailed in the Appendix to the report; (ii) Reviewed risks 4, 5, 6 and 10, within the strategic risk register, and (iii) Directed that updates be made to the Risk Register as detailed during the review. 	<p>Business Manager</p> <p>Risk Owner 4 Risk Owner 5 Risk Owner 6 Risk Owner 10</p>	<p>Martin Allan, ACHSCP</p> <p>Chief Officer Alison MacLeod Graham Lawther Martin Allan</p>
6	<u>Finance Monitoring Report</u>	<p><u>The Committee resolved:</u> The Committee resolved:-</p> <ul style="list-style-type: none"> (i) Noted the report in relation to the IJB budget and the information on areas of risk and management action that are contained herein., and (ii) Noted the budget virements indicated in Appendix E. 		
7	<u>Winter Debrief Report August 2019</u>	<p><u>The Committee resolved:</u> The Committee resolved:-</p> <ul style="list-style-type: none"> (i) To note the information contained in this report relating to winter 2018/19 and the learning that is 		

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		being incorporated into winter planning for period 2019/20.		
8	<u>None Reported</u>			
9	<u>Confirmation of Assurance</u>	<u>The Committee resolved:</u> The Committee resolved:- Confirmed that they had received sufficient assurance from the reports presented.		

If you require any further information about this decision sheet, please contact Derek Jamieson, tel 01224 523057 or email derjamieson@aberdeencity.gov.uk